Established in 2001, ISN is a global leader in contractor and supplier management. ISN’s mission is to collect, verify and organize information to improve the efficiency, compliance and safety performance of our client and contractor customers.

Our vision is to be the global thought leader, facilitator and source of contractor management information, metrics and best practices.
Due-Diligence Process
Contractor Information Due-Diligence Levels

1. Management System Questionnaire (MSQ), HSE programs, insurance documents, training records and supporting documents

2. Desktop review of HSE programs, incident statistics, citations/prosecutions, insurance documents and workers’ compensation

3. Documentation and in-person interview to review if contractor HSE programs are implemented

4. Client on-site inspections, evaluations and audits

*RAVS Assist*: ISN provides resources and assistance to contractors for developing and implementing their HSE programs

**RAVS Plus** is currently available in the US and being piloted in Canada
Contractor Information Due-Diligence Steps

HAVE IT

ISN RAVS Desktop Review

Does the contractor have current programs?

KNOW IT

ISN RAVS Plus Implementation Assessment
(Training & Supporting Document Review & In-Person Interview)

Are those programs being implemented?

USE IT

Inspection/Validation Completed by Hiring Client
(Field/Site Audit)

Are those programs effective and compliant?
About RAVS Plus
RAVS Plus in Numbers

Hiring Clients Participating in RAVS Plus Program

37
RAVS Plus Hiring Clients

900+
Participating Contractors

183*
RAVS Plus Implementation Assessments Complete

35,000+
RAVS Plus Training and Supporting Documents Reviewed

*These contractors are connected to 368 Clients and over 1,600 sites across 21 unique industries.
RAVS Plus Requirements

1. Documentation
The below documents are submitted prior to the in-person interview

<table>
<thead>
<tr>
<th>Training Documents</th>
<th>Supporting Documents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex. Confined Space: Please provide evidence of confined space training completed within the last 12 months.</td>
<td>Ex. Confined Space Entry Permit: Please provide evidence of confined space entry permits completed within the last 12 months.</td>
</tr>
</tbody>
</table>

2. In-Person Interview
Discussion of program implementation between ISN and the contractor company

Ex: Confined Space – Is there evidence that the employee(s) interviewed was able to explain/describe the following requirements for confined space?

• What are the duties of an authorized entrant, attendant and supervisor?
• Describe your confined space emergency plan, including your pre-plan process and rescue procedures.
<table>
<thead>
<tr>
<th><strong>In-Person Interview Attendees</strong></th>
</tr>
</thead>
</table>

### 1. ISN Representatives

<table>
<thead>
<tr>
<th><strong>Lead Assessor</strong></th>
<th><strong>Interview Coordinator</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>ISN Team Member, with the below qualifications, who directs the interview</td>
<td>RAVS Plus Account Representative who organizes and documents the interview</td>
</tr>
</tbody>
</table>

### 2. Hiring Client Representative(s)

- Attend at least one interview, as schedule allows, to provide feedback on the RAVS Plus Implementation Assessment.

### 3. Contractor Representatives

| **HSE management-level employee** | **Site, field or crafts-level employee** |

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* Advanced level HSE certification (CSP, ASP or equivalent), or
* Four year or above University-level education in HSE, plus 3 years of HSE-related experience, or
* 7 years or more HSE experience
In-Person Interview Attendees

<table>
<thead>
<tr>
<th>Site: McKinney Enterprises</th>
<th>Office Visit Date: 6/12/2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractor: Knox Construction Inc.</td>
<td>RAVS Plus Score: 93.28%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Topic</th>
<th>Requirement</th>
<th>Status</th>
<th>Applicable Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Management Systems - Disciplinary Program</td>
<td>Disciplinary Program - Training Document</td>
<td>RAVS Verified</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Disciplinary Program Enforcement Evidence</td>
<td>RAVS Verified</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Disciplinary Program - Interview Question</td>
<td>Deficiency Found</td>
<td></td>
</tr>
<tr>
<td>Management Systems - Safety Activities</td>
<td>Incident or Accident Investigation</td>
<td>RAVS Verified</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Job Hazard Assessments</td>
<td>RAVS Verified</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Safety Audits</td>
<td>RAVS Verified</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Safety Meetings</td>
<td>RAVS Verified</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Safety Activities - Interview Question</td>
<td>RAVS Verified</td>
<td></td>
</tr>
</tbody>
</table>
In-Person Interview Attendees

• System will show which interview question(s) were found have insufficient responses

• Notes will indicate the specific portion of the response that was found to be incomplete/missing

• The contractor will be prompted to provide re-training over the given topic
Questions?

Paper & Packaging ISN Team email:

Paper&Packaging@isn.com
RAVS Plus
June 2016