INCIDENT INVESTIGATIONS FROM AN HPI PERSPECTIVE -ONE COMPANY'S JOURNEY PPSA ANNUAL CONFERENCE, JUNE 2016

Michel Paquette Senior Project Manager June 2016



WHAT IF?

- What if paper machines could fly? Who would want to embark on a device with 95% efficiency? Even 99%?
- What if paper machines were nuclear power plants, could we tolerate the level of reliability we currently have?
- What do airplanes and nuclear plants have in common?
- Study of

Human Performance Improvement





WHAT ARE THE ODDS...

Odds of being injured in the pulp and paper industry US-OSHA statistics (2014) 1 in 69,000

Odds of being killed on a single airline flight

Top 39 airlines (best accident rates) 1 in 19.8 million

Source: OAG Aviation & PlaneCrashInfo.com accident database, 20 years of data (1993 - 2012)

Odds of being injured in the nuclear industry US-OSHA statistics (2014) 1 in 670,000



IS PRODUCTIVITY COMPATIBLE WITH SAFETY?





CAN THIS BE USED IN OUR INDUSTRY?



How complicated is this?

Can we do this in with our limited ressources?



Human Performance Improvement

What is HPI and

Domtar

where does it come from?

FRIDAY 8:30AM, CAN I PARK ?





HPI TOOLS & DATA VISUALIZATION ?

A visualization should be meaningful, should be build with a purpose; to answer a question

It's Friday morning 8:30 can I park here?

It's a simple question but sign on the left side does not answer the question !

it's a data dump and user is expected you to find out.



In the visualization, answer is easy to find: **No I can't park**



HPI: THE REFERENCE MANUALS





HPI: 5 KEY FUNDAMENTAL PRINCIPLES

- People are fallible and even the best make mistakes.
- 2 Error-likely situations are predictable, manageable, and preventable.
- 3 Individual behavior is influenced by organizational processes and values.
- People achieve high levels of performance because of encouragement and reinforcement received from leaders, PEERS, and subordinates.
- 5
- Events can be avoided through an understanding of the reasons mistakes occur and application of the lessons learned from past events (or errors).

FROM DOMINOS TO SWISS CHEESE





Reduce errors

Manage Barriers

Zero Significant Events



HIGH RELIABILITY ORGANIZATION EXAMPLES



Aircraft Carriers



Air Traffic Controller





Nuclear Submarine

Nuclear Power Plants

Re + Mb > OE



HP

Not limited to Safety Quality / Reliability / Environment

Touches all Value Drivers



Moves away from relegating Human Error to a fault based system

Blaming people, training, procedures

Domtar

HUMAN PERFORMANCE AND EVENTS



55/25/20% RULE OF HUMAN ERROR



55% Latent Organization Weaknesses



FROM D.O.E. STANDARD

CAUSAL **FACTORS**

Al Design / Engineering A2 Equipment / Material Problem B1 DESIGN INPUT LTA B1 CALIBRATION FOR INSTRUMENTS LTA C01 Design input cannot be met C01 Calibration LTA C02 Design input obsolete C02 Equipment found outside C03 Design input not correct acceptance criteria C04 Necessary design input not B2 PERIODIC / CORRECTIVE MAINTENANCE LTA B2 DESIGN OUTPUT LTA C01 Preventive maintenance for C01 Design output scope LTA equipment LTA C02 Design output not clear C02 Predictive maintenance C03 Design output not correct LTA C04 Inconsistent design output C03 Corrective maintenance C05 Design input not addressed in LTA C04 Equipment history LTA C06 Drawing, specification, or B3 INSPECTION / TESTING LTA C07 Error in equipment or material C01 Start-up testing LTA C02 Inspection / testing LTA C03 Post-maintenance / post C09 Errors not recoverable modification testing LTA **B4 MATERIAL CONTROL** DOCUMENTATION LTA LTA C01 Design/ documentation not C01 Material handling LTA C02 Material storage LTA C02 Design/ documentation not C03 Material packaging LTA C04 Material shipping LTA C03 Design/ documentation not C05 Shelf life exceeded C06 Unauthorized material B4 DESIGN/ INSTALLATION substitution VERIFICATION LTA C07 Marking / labeling LTA C01 Independent review of design/documentation LTA B5 PROCUREMENT C02 Testing of design/ installation LTA CONTROL LTA C01 Control of changes to procurement specifications C03 Independent inspection of purchase order LTA design / installation LTA C02 Eshricated item did not meet C04 Acceptance of design requirements C03 Incorrect item received B5 OPERABILITY OF DESIGN/ C04 Product acceptance ENVIRONMENT LTA requirements LTA B6 DEFECTIVE, FAILED OR C02 Physical environment LTA CONTAMINATED C03 Natural environment LTA C01 Defective or failed part C02 Defective or failed material C03 Defective weld, braze or soldering point C04 End of life failure C05 Electrical or instrument noise C06 Contamination

Problem

available

design output

data error

selection

B3 DESIGN/

C08 Error not detectable

complete LTA

installation ITA

C01 Ergonomics LTA

up-to-date

controlled

A3 Human Performance LTA B1 SKILL BASED ERROR C01 Check of work was LTA C02 Step was omitted due to mental lapse C03 Incorrect performance due to mental lapse C04 Infrequently performed steps were performed incorrectly C05 Delay in time caused LTA actions C06 Wrong action selected based on similarity with other actions C07 Omission / repeating of steps due to assumptions for completion **B2 RULE BASED ERROR** C01 Strong rule incorrectly chosen over other rules C02 Signs to stop were ignored and step performed incorrectly C03 Too much activity was occurring and error made in problem solving C04 Previous success in use of rule reinforced continued use of rule C05 Situation incorrectly identified or represented resulting in wrong rule used B3 KNOWLEDGE BASED ERROR C01 Attention was given to wrong issues C02 LTA Conclusion based on sequencing of facts C03 Individual justified action by focusing on biased evidence C04 LTA review based on assumption that process will not change C05 Incorrect assumption that a correlation existed between two or more facts C06 Individual underestimated the problem by using past event as basis B4 WORK PRACTICES LTA C01 Individual's capability to perform work LTA [Example include: Sensory/perceptual capabilities LTA, Motor/ physical capabilities LTA, and Attitude/ psychological profile LTA 1 C02 Deliberate violation

A4 Management Problem B1 MANAGEMENT METHODS LTA C01 Management policy guidance expectations not well-defined, understood or enforced C02 Job performance standards not adequately defined C03 Management direction created insufficient awareness of impact of actions on safety/ reliability C04 Management follow-up or monitoring of activities did not identify problems C05 Management assessment did not determine causes of previous event or known problem C06 Previous industry or in-house experience was not effectively used to prevent recurrence C07 Responsibility of personnel not well-defined or personnel not held accountable C08 Corrective action responses to a known or repetitive problem was untimely C09 Corrective actions for previously identified problem or event was not adequate to prevent recurrence B2 RESOURCE MANAGEMENT LTA C01 Too many administrative duties assigned to immediate supervisor C02 Insufficient supervisory resources to provide necessary supervision C03 Insufficient manpower to support identified goal/ objective C04 Resources not provided to assure adequate training was provided / maintained C05 Needed resource changes not approved / funded C06 Means not provided for assure procedures/ documents/ records were of adequate quality and upto-date C07 Means not provided for assuring adequate availability of appropriate materials / tools C08 Means not provided for assuring adequate equipment quality, reliability or operability C09 Personnel selections did not assure match of worker motivations / job descriptions C10 Means / method not provided for assuring adequate quality of contract services

B3 WORK ORGANIZATION & PLANNING LTA C01 Insufficient time for worker to prepare task C02 Insufficient time allotted for tasi C03 Duties not well-distributed among personnel C04 Too few workers assigned to task C05 Insufficient number of trained or experienced workers assigned to task C06 Planning not coordinated with inputs from walk-downs/ task analysi C07 Job scoping did not identify potential task interruptions and/or environmental stress C08 Job scoping did not identify special circumstances and/or conditions C09 Work planning not coordinated with all departments involved in task C10 Problem performing repetitive tasks and/or subtasks C11 Inadequate work package preparation B4 SUPERVISORY METHODS LTA C01 Tasks and individual accountability not made clear to worker C02 Progress/status of task not adequately tracked C03 Appropriate level of in-task supervision not determine prior to task C04 Direct supervisory involvement in task interfered with overview role C05 Emphasis on schedule exceeded emphasis on methods/doing a good job C06 Job performance and self-checking standards not properly communicated C07 Too many concurrent tasks assigned to worker C08 Frequent job or task "shuffling" C09 Assignment did not consider worker's need to use higherorder skills C10 Assignment did not consider worker's previous tasi C11 Assignment did not consider worker's ingrained work patterns C12 Contact with personnel too infrequent to detect work habit/attitude changes C13 Provided feedback on negative performance but not on positive performance B5 CHANGE MANAGEMENT LTA C01 Problem identification did not identify need for change C02 Change not implemented in a timely manner C03 Inadequate vendor support of change C04 Risks/consequences associated with change not adequately reviewed/ assessed C05 System interactions not considered C06 Personnel/ department interactions not considered C07 Effects of change on schedules not adequately addressed C08 Change-related training/ retraining not performed or not adequate C09 Change-related documents not developed or revised C10 Change-related equipment not developed or revised C11 Changes not adequately communicated

C12 Change not identifiable during task

B1 WRITTEN COMMUNICATIONS B1 NO TRAINING PROVIDED METHODS OF PRESENTATION LTA C01 Format deficiencies C02 Improper referencing or branching C03 Checklist LTA C04 Deficiencies in user aids (charts, etc.) LTA C05 Recent changes not made apparent to user C06 Instruction step/ information in wrong sequence C07 Unclear/ complex wording or grammar B2 WRITTEN COMMUNICATION CONTENT LTA C01 Limit inaccuracies C02 Difficult to implement C03 Data/ computations wrong incomplete C04 Equipment identification LTA C05 Ambiguous instructions/ requirements C06 Typographical error C07 Facts wrong/ requirements not correct C08 Incomplete/ situation not covered C09 Wrong revision used B3 WRITTEN COMMUNICATION NOT USED C01 Lack of written communication C02 Not available or inconvenient to use B4 VERBAL COMMUNICATION LTA C01 Communication between work groups LTA C02 Shift communications LTA C03 Correct terminology not used C04 Verification/ repeat back not used C05 Information sent but not understood C06 Suspected problems not communicated to supervision C07 No communication method available

A5 Communication LTA A6 Training Deficiency C01 Decision not to train C02 Training requirements not identified C03 Work incorrectly considered "skill of the craft" B2 TRAINING METHODS LTA C01 Practice or hands-on experience C02 Testing LTA C03 Refresher training LTA C04 Inadequate presentation B3 TRAINING MATERIAL LTA C01 Training objectives LTA C02 Inadequate content C03 Training on new work methods LTA C04 Performance standards LTA



NOT MEASUREMENT SENSITIVE DOE-STD-1197-2011 SEPTEMBER 2011

DOE STANDARD

OCCURRENCE REPORTING CAUSAL ANALYSIS



U.S. Department Of Energy Washington, D.C. 20585

AREA SAFT

DISTRIBUTION STATEMENT A. Approved for public release: distribution is unlimited



ERROR PRECURSORS CONDITIONS THAT ARE KNOWN TO INCREASE ERROR RATE

Task Demands (TD)	Individual Capabilities (IC)
TD1. Time pressure (in a hurry)	IC1. Unfamiliarity with task / First time
TD2. High workload (memory requirements)	IC2. Lack of knowledge (mental model)
TD3. Simultaneous, multiple tasks	IC3. New technique not used before
TD4. Repetitive actions / Monotony	IC4. Imprecise communication habits
TD5. Irreversible actions *	IC5. Lack of proficiency / Inexperience
TD6. Interpretation requirements	IC6. Unsystematic problem-solving skills
TD7. Unclear goals, roles, or responsibilities	IC7. "Can do" attitude for crucial task
TD8. Lack of or unclear standards	IC8. Illness or Fatigue
Work Environment (WE)	Human Nature (HN)
WE1. Distractions / Interruptions	HN1. Stress
WE1. Distractions / Interruptions WE2. Changes / Departure from routine	HN1. Stress HN2. Habit patterns
WE2. Changes / Departure from routine	HN2. Habit patterns
WE2. Changes / Departure from routine WE3. Confusing procedure / Vague guidance	HN2. Habit patterns HN3. Assumptions
WE2. Changes / Departure from routine WE3. Confusing procedure / Vague guidance WE4. Confusing displays / controls	HN2. Habit patterns HN3. Assumptions HN4. Complacency / Overconfidence
WE2. Changes / Departure from routine WE3. Confusing procedure / Vague guidance WE4. Confusing displays / controls WE5. Work-around / OOS instrumentation	HN2. Habit patterns HN3. Assumptions HN4. Complacency / Overconfidence HN5. Mind set <i>(intention)</i>



HUMAN PERFORMANCE MODES IMPACT OF PERFORMANCE MODE ON ERROR RATE



Domtar

3 HPI TOOLS – WHAT'S THE LINK WITH INVESTIGATIONS?





DOE HANDBOOK

Accident and Operational Safety Analysis

Volume I: Accident Analysis Techniques



U.S. Department of Energy Washington, D.C. 20585

Domtar

Investigations using HPI

4 STEPS OF AN EVENT INVESTIGATION



FINDING OUT WHAT HAPPENED

WHAT?

- Collecting evidence
- The 4 P's material evidence
 - Position
 - Parts
 - Paper
 - Process
- The 5th « P » people evidence
 Conducting interviews



WE WANT TO UNDERSTAND





Context !



VIEW INSIDE THE TUNNEL





Context does not justify behavior. It explains it !



INTERVIEWS: OPEN vs LEADING QUESTIONS



- Open questions: encourages a full, meaningful answer
 Considers the subject's own knowledge and/or feelings.
- Closed questions: encourages a short or single-word answer.
 - Tends to restrict people from articulating themselves.
 - What was supposed to happen?
 - How is the task normally performed ?
 - What was different this time compared to other times, that deviated from "normal" ?
 - What factors existed at the time that influenced your decisions and actions ?
 - What advice do you have for the organization to help minimize the likelihood of a reoccurrence ?
 - Do you have other comments ?







HUMAN ERROR: PATTERNS OF FAILURE WHAT?



A behavior may have become the **new Norm** across an entire operation or organization



Illustration from: The Field Guide to Human Error Investigations



User experience

A Designation

1

INVESTIGATION SEQUENCE

















Domtar









BARRIER ANALYSIS



[PPSA 2016 - INVESTIGATIONS WITH HPI]

- CULTURAL: Agreed-upon rules of the road unique to a location. C
 - Color of the traffic signals. Green means go. Red is stop. But a yellow traffic light mean "prepare to stop".
- ENGINEERED: seat belts, airbags, anti-lock brakes, back up warning systems, rear view mirrors, etc.
 - Can be passive or active (need to be defeated)
- ADMINISTRATIVE: Driver education, insurance, qualification and testing, speed limits and rules of the road.
- OVERSIGHT / MANAGEMENT: Police, speed control radar, cameras at intersections, etc... Other drivers can act as an oversight defense.



BARRIER ANALYSIS



Domtar



- What were the barriers?
- How did they perform?
- Why did the barriers fail?
- How did the barrier affect the event?
- Context
- Error precursors?



EVENT CAUSAL FACTOR CHARTING WITH BARRIERS







ERROR PRECURSOR & PERFORMANCE MODE



Task Demands (TD)	Individual Capabilities (IC)
TD1. Time pressure (in a hurry)	IC1. Unfamiliarity with task / First time
TD2. High workload (memory requirements)	IC2. Lack of knowledge (mental model)
TD3. Simultaneous, multiple tasks	IC3. New technique not used before
TD4. Repetitive actions / Monotony	IC4. Imprecise communication habits
TD5. Irreversible actions *	IC4. Lack of proficiency / Inexperience
TD6. Interpretation requirements	IC5. Unsystematic problem-solving skills
TD7. Unclear goals, roles, or responsibilities	IC6. "Can do" attitude for crucial task
TD8. Lack of or unclear standards	IC7. Illness or Fatigue
Work Environment (WE)	Human Nature (HN)
WE1. Distractions / Interruptions	HN1. Stress
WE2. Changes / Departure from routine	HN2. Habit patterns
WE3. Confusing procedure / Vague guidance	HN3. Assumptions
WE4. Confusing displays / controls	HN4. Complacency / Overconfidence
WE5. Work-around / OOS instrumentation	HN5. Mind set (intention)
WE6. Hidden system response	HN6. Inaccurate risk perception
WE7. Unexpected equipment conditions	HN7. Mental shortcuts (biases)

* Irreversible actions are not necessarily precursors to error. It is included because of its importance. Source: DOE Human Performance Improvement Handbook (Vol. 1) STRCTLY PRIVATE AND CONFERENTIAL

Worker A

TD7 – Unclear goals, roles or responsabilities? IC6 – « Can-do » attitude? HN3 – Assumptions?



Misinterpretation Rule-based error



INVESTIGATION SEQUENCE



IDENTIFYING CAUSAL FACTORS





7 Causal factor families in 3 categories (equipment, human performance, organisation)

- 32 sub-families (B nodes)
- 166 individual causal factors (C nodes)



PROCESS CAN BE AUTOMATED





40 Domtar

PROOF IS IN THE PUDDING



- Choosing a causal factor is not trivial
- Support the choice with evidence
- In DOE language:
 - **A3.B2.C01** Strong rule incorrectly chosen over other rule
 - A4.B1.C01 Management policy guidance/expectations not welldefined, understood or enforced
 - A4.B3.C11 Inadequate work package preparation



INVESTIGATION SEQUENCE



S.M.A.R.T+ER CORRECTIVE ACTIONS









ACTION BASED DOES IT INCLUDE DESIRED END RESULT?



TIMELY IS DEADLINE REACHABLE?





INVESTIGATION SEQUENCE



SUMMARY

Human Performance Improvement

- Used by some of the safest industries
- Human error in the context of an organization
- Human error is not necessarily the cause, it becomes the symptom
- Error precursors, performance mode, causal factor tree

An HPI investigation

- Attempts to see the incident in the eyes of the worker
 - Why did the worker do what he did knowing what he knew
 - Context does not justify the behavior, it explains it
- Systematic approach to root cause analysis
- Uproots organizationnal weaknesses



BY HENRY FORD

« The only real mistake is the one from which we learn nothing »



THE FIBER of Domtar

AGILE | CARING | INNOVATIVE





