

May 24, 2016
St. Paul
Safety Committee

Achievements of the Safety Committee

St. Paul Mills

Previous Committee Goals

- Reduce the amount of interaction between fork truck traffic & pedestrian traffic.
- Education & training for Safety Committee members through seminars, classes, & conferences over the next two years.
- Improve fire evacuations of both Mill divisions & office personnel.
- Complete deployment of unified lockout documents for both divisions.
- Introduce the New Engagement Program.

Traffic Control





Solar LED Stop Sign Dock 3  **WestRock**



2 Sided LED Stop sign 132





2 Sided LED Stop sign 132



Employee Contests





2015 Biggest Loser Winner Mike Skallet  **WestRock**



Safety Banner Contest Winner Jon Lanegran



**"Avoid The Worst
Put Safety First"**

- Jon Lanegran



A-CREW

B-CREW

Fitness Center Improvements this year



Committee's impact on the health of workers

- Hourly committee members have taken part in rebuilding of the Fitness Center.
- Also the committee makes decisions on what new pieces of equipment are installed in the fitness (Wellness) center each year as it expands.
- The committee takes part in the Health Fair each year. The committee handed out t-shirts at the last fair while promoting eye safety.



Squat Rack

Screen Beams & Hoist Improvement





Boxboard's New Beams & Hoists  **WestRock**



CORMED's New Beams & Hoists  **WestRock**

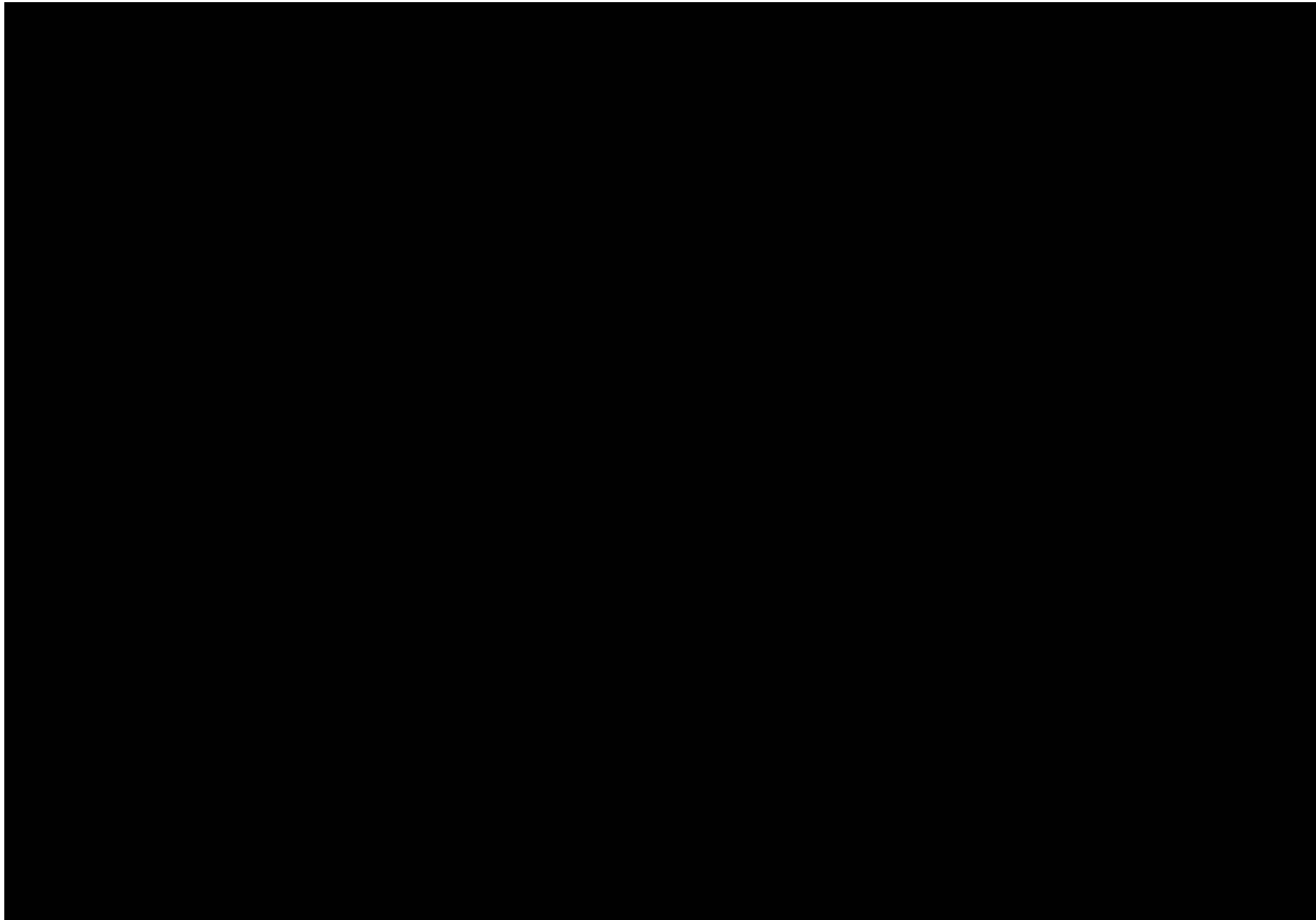
THE IMPACT OF THE NEW BEAMS THAT WERE INSTALLED

- New beams and hoists were installed in each division's Stock Prep departments. The increased height and angle allow for easy removal of screens; an ergonomic improvement and huge impact on employee safety.
- The input and involvement of employees in this material handling process was priceless.
- The short upcoming video taken before the change will show what is removed and also how tight the room was around the area.



Fire Evacuations





Fire Evacuations Summary

- St. Paul conducts fire evacuations year round.
- The Committee takes an active participation in all evacuations.
- Simulated and timed shutdown events during evacuation
- Six different evacuations were conducted in the past twelve months and two of those events were double evacuations.
- The Committee intends to involve the St. Paul Fire Department this summer in more evacuations to simulate realistic events.

PIV Walkways Done by the Safety Committee



Committee's Impact on the Safety of workers

- The committee has taken the initiative to paint the walkways for the PIV team requests.
- These pathways have changed the everyday habits of employees as they become less interactive with industrial truck traffic their safety has been increased.
- Several committee members have worked on this project and will continue until completed.

New Warehouse Walkways



New Warehouse Red Crosswalks painted by safety committee



Non-Committee Employee Engagement

- Employee Engagement Program: developed to allow all employees to be involved in a multitude of safety activities (35).
- The activity list encompasses Courage to Care activities, audits, and inspections.
- Top activities are recognized and published on communication boards throughout the site on a weekly basis.
- For example:

Top Engagement Activities for the Week of January 25

I saw a newly hired employee wearing ring on his finger. I told him of the jewelry policy and the hazards that could happen with it

✓ **Thanks for caring about co-workers and reinforcing safe behavior!!**

Me & co-worker saw #12 fire hose – 3rd floor was blocked by piles of skids, so we moved them by hand truck so fire hose was accessible

✓ **Great Job in spotting a problem and taking the initiative to address it!!**

Observed an employee speak up to a co-worker about walking under a suspended load; let him know I appreciated it. It is good to see people looking out for each other

✓ **Thanks for caring about co-workers and reinforcing safe behavior!!**

While a co-worker was hanging a trawler on a beam I put up tape to keep people from walking under where he was working

✓ **Great Job in spotting a potential hazard and taking the initiative to resolve it!!**

96%

**Monthly Average
Employee
participation in the
Safety Engagement
Program that started
one year ago.**



Safety Engagement Program

Employee: _____ Date: _____

Points Achieved: _____ Department: _____

Safety Engagement Number: _____ Crew: _____

(From back of sheet and below)

(Examples below and on back of sheet)

Give a specific example of YOUR *Safety Empowerment & Engagement* in one of the following categories: (Below are immediate pro-active actions)

1. A time you demonstrated your "Courage to Care" by speaking up to keep a fellow employee safe when you saw them engaging in a situation or behavior where they or others could be injured. (3-points)
2. A time where you gave a co-worker positive feedback for a specific safe behavior or effort that improved their safety or the safety of others. (3-points)
3. A specific effort you made on shift to improve your safety or the safety of others. (3-points)
4. A specific hazard that you identified AND participated in resolving on shift. (3-points)
5. Your recognition of "It Only Takes a Moment" by utilizing the STEP process or SAFE START techniques prior to starting a task. (1-Point)

Please use the space below to provide a detailed description of your engagement activity

Engagement Action list	Points for action
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Points for action

Wellness Action List

Points for action

[illegible]

Engagement forms turned in over the last year!



Safety Committee

- Currently consists of approximately 23 hourly employees & 14 salaried employees that attend meetings regularly depending on their shift.
- The current Chairman of the Safety Committee is Tim Elizondo.
- The current Co-Chairmen of the Safety Committee are Warren Robinson and Rick Dvorak.
- The Committee Chairman's seat for two years will be up in January 2017 per the Committee Charter.

Hourly Safety Committee Members

Boxboard Mills

Dennis Moe
Eric Walters
Leighton Smith
Jeremy Rader
Rick Arends
Tim Elizondo

Boxboard Stock Prep.

Jason Koshiol
Al Olejnicak

Boxboard Recycling

Rick Dvorak

Boxboard Shipping

Curtis Farris
Broderick Lockett

CORMED Mills

Danny Anderson
Lester Price
Mike Barstad
Joe Costanzo
Brennan McGovern

CORMED Stock Prep.

Jonathan Corarubias

CORMED Shipping

Bill Kraus
Tom Schlichting

Maintenance

Frank Crabtree
Warren Robinson
Jon Lanegran

Salaried Safety Committee Members

Tim Hanson

Bob Carpenter

Neil Erickson

Brian West

Chris Carey

Mark Debraal

Kent Stenberg

Gary Myhrman

Mike Gunderson

Chris Wood

Shane Bryant

Adam Pankonin

Dan Dowd

Adam Carpenter

Committee Goals

- Continuing education for the Committee.
- Traffic control for Boxboard Shipping.
- Improve signage throughout the facility.
- Identify action items brought forth to the Safety Committee, continuing to bring them to resolution (over 900+ safety work orders completed in last two years).
- Establish an Ergonomic Team.

Committee Goals

- The Committee has reached an outstanding commitment by its members.
- Continue to rotate members into the committee from all departments.
- Continue Pre-Shift Safety Engagement Meetings With Tim Elizondo and Adam Carpenter, Athletic Trainer

